

Preamble

Sant Maalik Memorial Institute, Gaya is recognised by National Council for Teacher Education, Govt. of India. The College is also recognised by Ministry of Human Resource Development, Govt. of India & Bihar.

On the demand of fast multiplying needs of the hour, "Sant Maalik Memorial Institute has been in efforts to cope-up with the prevailing set-up of the people's mind to prepare a solid base for their children so as to enable them to match with national and international competitive atmosphere.

The scarcity of trained teachers is quite evident from the fact that the vacancy announced and published as such by the Government of Bihar is not enough. Turning to the eastern region, we find that the neighbouring states like Bengal, Orissa and other states, do have a huge demand of such hands but at present there is no way to get trained teachers for teaching in Government Sectors with similar situation prevailing in Private Sectors too. In near future, the National Council for Teacher Education is thinking of improvement in Indian Education pattern for meeting competition on global scale. To add to the intensity and gravity of the problem aforesaid, the private sectors, affiliated and non-affiliated Institutions upto + 2 level will also make it mandatory on the teachers to be appointed that they must be trained as per the pattern mentioned above. In view of the situation prevailing on the national and international horizon, "Sant Maalik Memorial Institute" is preparing in the way to trained teachers. This institute will leave no stone unturned to achieve the goal by providing all facilities to the trainees in right direction.

In keeping with the development and process oriented objectives of Teacher Training Programmes in this area should aim at developing in the student teachers concept, competencies, attitudes and skills related to emplimentation of a developmentally appropriate curriculum based on child centred activity and play based approach to Teacher Training Programme. The area encompassed in the curriculum would be cognitive and language development, health and nutrition, scio-economical development, physical and psychometry development, aesthetic development, creativity and play, programme, planning and school organisation, community mobilization and participation. Within these broad guidelines the curriculum is flexible to accommodate different approaches and schools of thought on Teacher Training Programme for starting a Teacher Training Education in Bihar

GENERAL INFORMATION

Sant Maalik Memorial Institute Gaya is established in 2009 and having college campus at Bazaura, Gaya Dobhi Road, Gaya. It is recognised by National Council for Teacher Education (NCTE) Govt. of India. The college is also approved by Govt. of Bihar.

The Sant Maalik Memorial Institute is in a well equipped building with well equipped laboratories, library and other essential facilities as required by the National Council for Teacher Education. It is established in the peaceful area as well as communication from Air, Railway & Road.

Eligibility for Admission :

Bachelor's/Master Degree or equivalent with 50% marks in Science, Commerce or Arts discipline are eligible for admission. Appearing candidate will be considered as an applicant.

Duration of Course :

The duration of the course shall be of one academic session.

Reservation of Seats :

The college follows strictly the policy of reservation of the Govt. of Bihar, in case there is no candidate for reserved categories, the seats will be offered to candidates outside these categories.

Foreign Student & NRI

Seats are also reserved for Foreign and NRI students as per direction from Govt. of Bihar. They should have proper equivalent qualification approved by the Govt. of India, Ministry of HRD.

Enclosures :

All filled up application forms for admission test shall be accompanied :

- (i) Photocopy of all certificates and marksheets (from matric to higher education.)
- (ii) Photocopy of certificate of matriculation or equivalent examination, for proof of age.
- (iii) Photocopy of C.L.C./M.L.C./D.L.C. according to qualification
- (iv) Photocopy of character certificate.

- (v) One self addressed and stamped Rs. 30/- envelope for correspondence.
- (vi) Two passport size and one stamp size recent colour photographs.
- (vii) Photocopy of Caste certificate (in case of SC/ST/OBC)
- (viii) Photocopy of medical certificate from a Civil Surgeon practitioner (in case of physical handicapped).

Certificate Verification for Admission :

- (i) Candidate will have to produce all original marksheets, certificate and testimonials at the time of counselling or interview for admission.
- (ii) Admission of any candidate is provisional and may be cancelled if any discrepancy is detected or the candidate fails to comply with the rules & regulations, and other conditions as laid down by the college.
- (iii) Admission even after confirmation may be cancelled in case the students don't attend 80% classes & show satisfactory progress in their review monthly studies.
- (iv) In case a candidate fails to report on the due date with the required documents and fee for admission, he/she will forfeit his/her claim for admission and seat so render vacant will be allotted to other candidate.
- (v) Rules of eligibility are followed strictly. The college however reserves the right to refuse admission to any candidate without assigning any reason.

Physical Fitness :

The applicant should have good health and free from any mental and infectious diseases. Therefore the candidates will have to submit medical certificate from a Civil Surgeon practitioner.

Application form by hand :

The prospectus and the application form for admission will be available at the counter of the college on all working days. Prospectus with application form is priced Rs. 800/- (Eight Hundred Only). This can be obtained from the Sant Maalik Memorial Institute at Gaya.

Application form by post :

Request for the supply of application forms, should be accompanied with a Bank Draft for Rs. 850/- (Eight Hundred Fifty Only) duly crossed in the favour of Sant Maalik Memorial Institute payable at Gaya .

Application form through website :

Application form and Prospectus may be down-loaded from our website - www.maalikmemorial.co.in.

Acceptance of the application form is subject to payment of Rs. 800/- (Eight Hundred Only) in the form of Demand Draft in the favour of Sant Maalik Memorial Institute payable at Gaya.

Submission of Application :

The Application form should carefully filled - up by the candidate as per instruction mentioned therein. Incomplete forms may be rejected.

Last date for receipt of Application :

The candidates are required to submit their application form either personally or by registered post with one self addressed envelop with requisite stamp for registered correspondence, before / one the date fixed for it in the advertisement.

Selection Procedure :

The merit list of successful candidates will be drawn up on the basis of the marks obtained in the entrance test and personal interview.

The candidate whose name appears on the merit list must report within the prescribed dates. The successful candidates from out of the state will be informed by post immediately. They will have to report within the prescribed dates to deposit their fees and for securing admission. Failure to report in time may lead to cancellation of selection. The candidates have to report to the principal who would sign an acknowledgement slip and give date and time after verifying that the candidates name appear on the merit list. Admission will be offered to candidates as per serial number in merit and waiting list subject to availability of seat after his/her certificate etc. are checked to be in order, the principal would then give the candidate an authority to deposit fees.

The candidate must deposit the fees at the same day. In case of any compliant/difficulty about the payment of fees. Principal may be contacted without fail. Admission cannot be guaranteed if fees are not paid on the day on which the authorisation to deposit the fees have been issued.

The merit/waiting list shall be displayed on the Notice Board of the college and successful candidates will be informed by post on the address mentioned in their application form.

Although the college will try its best to send intimation regarding selection, the candidates are advised to see Notice Board of the college on the date fixed for putting up the merit list.

There will be no responsibility of the college regarding non-receipt of Admission Card by post.

Payment of fees and other charges :

The amount of tuition fees and other charges will be fixed by the college authority each year. Keeping in view the amount of tuition fees recommended by Management/Govt. once realised will not be refunded in any case.

Payment of Fines :

Students will have to pay on demand, any fine imposed on him or the cost of any damage or loss or library books, equipment or other college property. Failure to do so, may result in the expulsion of the student from the institution rolls.

Striking off Roll :

The name of the student may be struck off the rolls on account of the following.

- (i) His/her own request endorsed by his parent/guardian.
- (ii) Continued absence without obtaining leave for six consecutive days.
- (iii) Irregular attendance and poor progress in studies.
- (iv) Non-payment of any fee/fine as levied by college authority for 20 days, after the last date of payment. The principal however, may grant not more than 10 days of grace in deserving cases on application by the parents/guardians.

Now withstanding anything contained above in the matter of striking off rolls the college will follow the audit-electrum pertain principal i.e. parents/guadians of the concerned students will be given reasonable opportunity in this regard.

Dues :

All dues to the college should be cleared by student before they are permitted to appear in Annual/Final Examination.

Test and Examinations :

Each students shall take the respective examination conducted by the college/university and department of Education Government of Bihar as per the following rules. :

- (i) Courses of Study : Each student shall attend and complete the required courses of study including the Theory, Practical, Practising Class and sessional as prescribed by NCTE, the

college or the university.

(ii) Attendance : At the end of the academic year the student who fails to secure 80% of attendance in each subject will not be allowed to appear in the Annual Examination conducted by the Authorities/Universities.

Discipline :

All students admitted to the college will be under the complete disciplinary control of the administration of the college or any other officer appointed by the college for the purpose and must conduct themselves in accordance with disciplinary rules of the college as framed and notified by the principal from time to time.

General :

Library Facilities :

The college has been provided with good library and the students are advised to make full use it.

Well equipped library with text and reference books, Education Encyclopedia, Year Book, Electronic publication, CD-Rom and journals on teacher education.

Laboratory :

Books of Science, Psychology, Health Education, Physiology and Anatomy laboratory with apparatus for experiments related to education are available.

Hostel :

A full fledged hostel facility with sufficient rooms having 24 hours water & electricity is available for boys & girls separately.

Play Ground :

Games facilities with a playground, Yoga, Indoor games are also available.

Practical and Practice Training :

Students may be detained for practical & practice training during the period of summer vacation. They also may be required to under go such practical and practice training as prescribed by the college according to syllabus, before the award of the training facilities for

training during their course of study and training and placement after completion of the courses are being arranged for the student. The objective of this and placement programme is to impart proper training to students with a view to make them suitable for (i) securing proper placement in the field (ii) Getting admission for higher studies based on the individual talent and aptitude. The field practice and practical training are arranged at the Cost, risk, liability and responsibility of the students on his/her parents/guardians.

Education Tour :

Education Tour will be conducted for final year students in different regions of India in autumn vacation in accordance with relevant rules.

Games and Sports :

The students are expected to take part in games and sports. Facilities for both indoor as well as outdoor games may be provided by the college.

Co-curricular Activities :

Students are expected to take active interest in co-curricular activities like eloquence, dramatics, music, debate, etc. Each student must become a member of Training Society of the College. The college may establish hobby centres through which students may pursue hobbies like photography, painting, cultural, sport activities etc.

Text Books and Equipments :

All students shall have to manage on their own accord text books which the college, the university or NCTE may prescribe from time to time.

Parents/Guardians are advised to see their wards to procure the text books and other necessary items to cope up with the learning process and simultaneously for the qualitative class room interactions in particular academic standards in general.

Course Curriculum :

The programme is essentially a combination of theory and practical courses to develop knowledge, skills and attitude in practicing teachers and freshers. Illustrations and cases of relevant situations and activities comprise the core of each paper. The core subject is suitably supported by theoretical aspects as well as practical concerns of teaching. Thus, the programme consists of ten papers of 100 marks each. Out of ten, there shall be seven

theoretical papers and three papers are concerned with the practical aspects of teaching learning process. Suggested syllabus may be modified whenever required in the light of the syllabus prescribed by NCTE.

Paper	Course Content	Marks
Paper I	Education and Society	80+20
Paper II	Educational Measurement and Evaluation	80+20
Paper III	Educational Psychology	80+20
Paper IV	Application of Computer in Education and Development of Communicative Skill	80+20
Paper V	Women Education	80+20
Paper VI	School Organization, Administration and Supervision	80+20
Paper VII	Select any two of the following methods of teaching	40+10
	○ Teaching of Social Studies ○ Teaching of Science	40+10
	○ Teaching of Mathematics ○ Teaching of English	
	○ Teaching of Hindi ○ Teaching of Urdu	
Paper VIII	Practice Teaching (75 marks) Performance in Co-curricular Activities (25 marks)	100
Paper IX	Crafts work and Extra Mural Activities	50+50
Paper X	Sessional work on each of the two practical teaching subjects	100

Test Pattern :

All questions of B.Ed. Test will be objective.
Questions related to test will be graduation level and subjects will be like General Knowledge, General Science, General Social Science, Hindi, English, Mathematics, Teacher aptitude and Reasoning.

Total No. of Questions	-	120
Total Marks	-	120
Total time duration	-	120 minutes

Session will be started in the month of July every year.